



APPLYING FOR AN EXTENDED PERMIT

Universities
2017

MAAHANMUUTTOVIRASTO

MIGRATIONSVERKET

FINNISH IMMIGRATION SERVICE

This letter is for all those students who are studying in Finland and need a new residence permit. (Extended permit)

What to do?

Submit an application for a residence permit online at <https://enterfinland.fi/eServices>.

- You need to submit your application before the validity of your current permit expires. Submit your application in good time. Your application will become pending from the moment you send in the application via Enter Finland.
- You can only apply for an extended permit in Finland.
 - If you submit your application abroad, your application will be processed as an application for a first residence permit and the application will be subject to a processing fee for a first permit.
- **Visit one of our Service points** for identification and fingerprinting. Your application will not be processed before you've visited a Service point
 - Book an appointment to one of our Service points at <https://migri.vihta.com/public/migri/#/home>
 - All our Service points are listed at www.migri.fi
 - Bring with you the originals of the attachments to your application, even if you have attached them to your application in the e-service.
 - If you do not submit the application online, you must fill in a paper application and submit it at one of the service points of the Finnish Immigration Service
 - Please notice that you should have a filled application form (OLE_OPI) with you, if you didn't apply the permit online

Important to remember

Start preparing your application in good time before your permit expires. We recommend that you apply for a new residence permit at the earliest three months before your current residence permit expires. The application process is longer if you submit an incomplete application, so be sure to **follow the instructions on the next page of this letter**. Check out more information at www.migri.fi/studying_in_finland.

We process all residence permit applications based on studying as urgent. To follow the progress of your application, log on to your electronic account. You can also find updates on application queues at www.migri.fi. Remember that telephone or e-mail inquiries will not make the process faster.

If your application is approved, you will get a biometric residence permit card. The card is manufactured in Finland and delivered to your Finnish address. It's not possible to collect the card from the Finnish Embassy.

www.migri.fi



HOW TO PREPARE A PERFECT APPLICATION?

Open an electronic account at <https://enterfinland.fi/eServices>. Log on to your account and fill in the application form for studies. Make sure to fill in your name as it is in your passport and your contact details as they are in the Finnish Population system.

Next, collect these mandatory appendices and crosscheck them from this list. If your documents are not in Finnish, Swedish or English, have them translated into one of these languages by an authorized translator.

- ☐ **Certificate of attendance from your educational institution in Finland**
- ☐ **Transcript of records including the credits you have completed**
 - if you have under 45 credits from previous academic year, please attach an explanation on your studies and about your future plans. If your right of study has been extended, please attach an official certificate from your educational institution
- ☐ **Health insurance**
 - If your studies in Finland last two years or more: your insurance must cover medical expenses up to at least 30,000 €.
 - If your studies last less than two years: your insurance must cover both sickness and accident related medical expenses up to at least 100,000 €
 - Make sure your insurance is valid for at least one year from the date your previous permit expires and has no restrictions to the number of days within the period.
 - Acquire an insurance document which indicates the following information:
 - Who is insured
 - What the insurance covers and what are the amounts of benefit
 - For how long and where the insurance is valid
 - **Don't terminate your insurance!** Otherwise you will be responsible for the costs yourself.
- ☐ **Sufficient funds**
 - You need to have 560 euros per month, that is 6,720 euros per year, at your disposal for your living costs
 - Explanation on how your income is secured in Finland
 - A bank statement from your Finnish bank account from the past six months. If you do not have a Finnish bank account you must verify how you are able to use your foreign account in Finland. Make sure the statement indicates you as the account owner.
 - If you are working: Your employment contract and payslips from the past six months
 - Other possible proofs of your secured income
- ☐ **A passport and a passport photo**