



Processing of personal data in reception operations

Controllers

Finnish Immigration Service

Postal address: PO Box 10, 00086 Maahanmuuttovirasto
Head Office: Opastinsilta 12 A, Helsinki
Telephone: +358 (0)295 430 431 (switchboard), fax +358 (0)295 411 720
E-mail: migri@migri.fi

Reception centre

The reception centre in question (enter the contact details of the reception centre)

Contact point of the data subject

Reception Unit, vastaanottoyksikko@migri.fi
Postal address: PO Box 10, 00086 Maahanmuuttovirasto
Telephone: +358 (0)295 430 431 (switchboard)

Reception centre, vastaanottokeskus@keskus.fi
The reception centre in question
Telephone: 123456789

The data protection officer of the controller

Data Protection Officer of the Finnish Immigration Service
Postal address: PO Box 10, 00086 Maahanmuuttovirasto
E-mail: tietosuojavastaava@migri.fi
Website: www.migri.fi

Purpose and legal basis of the processing of personal data

The purpose of the processing of personal data is

- the provision of statutory reception services in a reception or registration centre. Reception services are provided for persons seeking international protection, beneficiaries of temporary protection and persons accepted in the Assistance system for victims of human trafficking and their family members (hereinafter "data subject"). The reception centre receives the personal data of a data subject from the authority receiving the asylum application to enable the provision of services. Reception services include accommodation, reception allowance and spending money, social services, healthcare services, interpretation and translation services, voluntary return and work and study activities. Reception centres may also offer other reception-related activities to activate the clients.
- Carrying out the steering, planning, monitoring and supervision of the reception operations of the Reception Unit of the Finnish Immigration Service.
- produce statistics required nationwide. The reception client register may also be used for research purposes or in the planning or reporting activities performed by public authorities as provided by law.

Personal data is also processed if

- you are applying for voluntary return. Your personal data will be processed in connection with your return by the reception centre, the police, the Finnish Border Guard, and the organisation in charge of the practical arrangements of your return.
- the controller observes or is notified of any remarks that, given the circumstances or a person's behaviour, can reasonably be thought to fall within the controller's competence to oversee the occupational safety of those in his or her employ or general order and safety. The personal data recorded includes the client numbers (the client number in the Immigration Case Management System) of the clients of the reception centre involved in a danger, disturbance or threat situation, on the basis of which the person can be identified and a description of the danger, disturbance or threat situation produced.
- your application is accepted and you are granted a residence permit in Finland. The reception centre processes your personal data in connection with your transfer to the municipal system and discloses the data to the Centre for Economic Development and the Environment and the municipal social services with your consent.
- you have been recommended as a recipient of the services of the Assistance system for victims of human trafficking. Your personal data will be processed in connection with decision-making and assistance measures under related to the Assistance system for victims of human trafficking.

The processing of personal data is based on compliance with legal obligation of the controller under Article 6 (1) (c) of the General Data Protection Regulation. A legal obligation of the controller is based on the following Acts:

- Act on the Processing of Personal Data in the Field of Immigration Administration (615/2020)
- Act on the Reception of Persons Applying for International Protection and on the Identification of and Assistance to Victims of Trafficking in Human Beings (746/2011)
- Act on the Treatment of Detained Aliens and on Detention Units (116/2002)

Categories of personal data

The categories of personal data processed are:

- name, gender, age, date of birth, place of birth and country of birth as well as nationality used
- client number, case numbers, personal identity code
- first language and languages of interpretation
- facial image
- information about marital status and family relations;
- contact details of the data subject
- date of the asylum application
- the date of the asylum interview
- the processing of the asylum application
- decisions served
- situational information regarding the enforcement of a refusal of entry
- registration data and contact details of the data subject
- information relating to reception services or the termination of services
- decisions and payments details relating to the reception allowance and spending money
- information relating to the work and study activities organised at the reception centres as well as language skills, education, occupational skills and work experience
- client reports and plans, situational reports, notes, statements, purchasing agreements, payment agreements and information regarding transfer to a municipal system created for the purpose of providing social services.
- information on external counsels, information on a representative, consent forms, appointment booking information and other records and notes made as part of the client work.
- information related to the decision on voluntary assisted voluntary return and to the practical arrangements of the return
- Personal data held in the reception client register may be used in connection with reporting on any danger, disturbance of threat situations at a reception centre
- decision-making and assistance measures under the Assistance system for victims of human trafficking

Sources of information

The personal data is received from the data subject themselves as well as the following sources:

- Entries made by other authorities in the immigration case management system on the condition that the requirements for receiving the data are met
- Reception and registration centres for asylum seekers
- Detention units
- Providers of work and study activities external to the reception centre
- Service provider external to reception centre with whom the reception centre or the Finnish Immigration Service has entered into an agreement
- From IOM in connection with voluntary return
- Representative of a child without a legal guardian

Recipients of personal data

Personal data is transferred either with the data subject's consent or on the basis of legislation in force on the condition that the requirements for receiving the data are met. The recipients of personal data are:

- The staff of reception centres, registration centres, detention units, group homes or supported housing units for asylum seekers
 - Reception and registration centres in Finland
- The staff of the Assistance system for victims of human trafficking
 - Joutseno reception centre
- The staff of the Finnish Immigration Service, Reception Unit
 - Service points of the Finnish Immigration Services in Helsinki, Oulu, Joutseno
- The staff of the Finnish Immigration Service, Asylum Unit
 - Service points of the Finnish Immigration Service
- Police service
 - Police departments and service points in Finland
- Finnish Border Guard
 - Finnish Border Guard service points in Finland
- Social service officials of cities and municipalities
 - Municipalities homing refugees
- Judicial Administration
 - District Court in matters related to the assigning of a representative; other competent instances of law in connection with cases falling under their jurisdiction
- The Social Insurance Institution of Finland (KELA)
 - KELA service points in Finland
- TE Services, ELY Centres
 - Employment authorities operating in Finland
- IOM (International Organization for Migration)
 - Persons carrying out duties related to organising voluntary return
- Healthcare staff
 - Service providers in Finland as based on the agreement between the Finnish Immigration Service and the healthcare service provider

- Persons assigned as representatives of a child without a legal guardian
 - Representatives registered in the register of representatives within the remit required for the performance of their duties
- The client's legal counsel
 - Counsels authorised by the client within the remit required for the performance of their duties

Specifying individual recipients of the personal data is not possible owing to the extent of the public administration field.

Transfer of personal data outside the EU/EEA

The personal data of the data subject will not be transferred outside the EU/EEA except in a situation where the data subject is applying for assisted voluntary return. The necessary personal data of the data subject are transferred to the service provider in the home country for the purpose of paying the assistance for voluntary return.

Retention period of personal data

The personal data of the data subject will be erased when the personal data are no longer necessary in relation to the purposes for which they are collected and no later than five years after the last entry concerning the data subject. The erased data will be archived in its entirety for permanent storage in electronic format only, as provided in the decision of the National Archives Service.

Right of access to personal data

The data subject has the right upon request to receive stored and processed personal data concerning him or her or a confirmation that personal data concerning him or her is not being processed.

The information request is sent in person to the controller as follows:

- by sending the information request by mail to the postal address of the Finnish Immigration Service
- or by sending the information request by e-mail to migri@migri.fi
- or by visiting the reception centre in person
- or by visiting a Service Point of the Finnish Immigration Service in person

The right of access may be denied under exceptional circumstances only. If the controller refuses to provide access to the data, a written certificate to this effect shall be issued. The certificate shall also mention the reasons for the refusal. A failure by the controller to give a written response to the data subject within three months of the request is deemed equivalent to a refusal to provide access to the data. In this event, the data subject may bring the matter to the attention of the Data Protection Ombudsman.

The controller may charge a reasonable fee for the provision of access to the data if less than one year has passed since the previous instance of exercising the right of access.

Right to rectify or supplement personal data

The data subject has the right to request the controller to rectify, erase or supplement personal data contained in the register if it is erroneous, unnecessary, incomplete or obsolete as regards the purpose of the processing. In this event, the data subject will be asked to specify what information is incorrect and how and why it should be changed, or to specify what information should be added and in what way.

The request to rectify, erase or supplement personal data is sent in person to the controller as follows:

- by sending the information request by mail to the postal address of the Finnish Immigration Service
- or by sending the information request by e-mail to migri@migri.fi
- or by visiting the reception centre in person
- or by visiting a Service Point of the Finnish Immigration Service in person

Report on the processing of personal data and the right to file a complaint with a supervisory authority

If you wish to report a problem concerning the processing of your personal data, please first contact the representative/data protection officer (contact details above) of the controller. Data subjects have the right to complain about the processing of their personal data to the supervisory authority. In Finland, the Data Protection Ombudsman functions as the supervisory authority. The website of the Office of the Data Protection Ombudsman is at www.tietosuoja.fi.

The updated privacy statement is available on the website of the Finnish Immigration Service www.migri.fi