

You can also apply online at [enterfinland.fi](https://enterfinland.fi).

## Residence permit application for an employed person ('TTOL')

**① Use this form to apply for a residence permit for an employed person if you have a job in Finland.**

A residence permit for an employed person is subject to labour market testing. This means that your employer must first check whether any labour suitable for the work is available, within a reasonable time, in the labour market in Finland or within the European Union or the European Economic Area.

1. For instructions on submitting the application, on processing fees and on the attachments required, see [migri.fi/residence-permit-for-an-employed-person](https://migri.fi/residence-permit-for-an-employed-person).
2. Fill in the form carefully. Remember to sign the form. Incomplete information will delay the processing of your application and may lead to your application being rejected.

The attachments needed for the application are listed on this form under 'Attachments'.

3. Your employer must fill in a separate 'Terms of employment' form which must be attached to your application.
4. Submit your application at a Finnish mission ([finlandabroad.fi](https://finlandabroad.fi)) if you are abroad, or at a service point of the Finnish Immigration Service if you are in Finland.
5. Residence permit applications are subject to a fee. Pay the processing fee when you submit the application. We will not start processing your application before you have paid the processing fee.

I am applying for

a first residence permit

an extended permit

### 1. Personal details

1.1 Applicant's personal details	Last name
	First names

	<p><b>Former last names</b> (if any) _____ <b>Former first names</b> (if any) _____</p> <hr/> <p><b>Gender</b>    <input type="checkbox"/> Female    <input type="checkbox"/> Male</p> <hr/> <p><b>Date of birth</b> (dd.mm.yyyy) ____-____-____    ⓘ dd=day mm=month yyyy=year</p> <hr/> <p><b>Finnish personal identity code</b> (if applicable) _____</p> <hr/> <p><b>Country of birth</b> _____</p> <hr/> <p><b>Place of birth</b> _____</p>
<b>1.2 Citizenship</b>	<p><b>Current citizenship(s)</b> _____</p> <hr/> <p><b>Former citizenship(s)</b> (if any) _____</p>
<b>1.3 Marital status</b>	<p><input type="checkbox"/> Unmarried    <input type="checkbox"/> Married    <input type="checkbox"/> Cohabiting    <input type="checkbox"/> Divorced    <input type="checkbox"/> Widowed</p> <p><input type="checkbox"/> In a registered partnership</p>
<b>1.4 Other information</b>	<p><b>Current occupation</b> _____</p> <hr/> <p><b>Education</b> _____</p> <hr/> <p><b>Native language</b> _____</p> <hr/> <p><b>Language you wish to use</b>    <input type="checkbox"/> Finnish    <input type="checkbox"/> Swedish    <input type="checkbox"/> English</p>

## 2. Passport details

ⓘ Check the information from your valid passport.

<b>2.1 Passport type</b>	<p><b>Passport number</b> _____</p> <hr/> <p><b>Passport type</b></p> <p><input type="checkbox"/> Ordinary passport    <input type="checkbox"/> Official or diplomatic passport    <input type="checkbox"/> Refugee travel document</p> <p><input type="checkbox"/> Alien's passport    <input type="checkbox"/> Other, please specify: _____</p> <p><input type="checkbox"/> I do not have a passport. Explain why not: _____</p>
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<b>2.2</b> Passport information	<b>Country of issue</b>
	<b>Issuing authority</b>
	<b>Date of issue</b> (dd.mm.yyyy) _ . . _ . . _ . . _ . .
	<b>Date of expiry</b> (dd.mm.yyyy) _ . . _ . . _ . . _ . .

### 3. Passport photo

<b>3.1</b> Digital passport photo	<b>Do you have a digital passport photo?</b> <input type="checkbox"/> Yes      ⓘ Write the retrieval code for your digital passport photo below. <input type="checkbox"/> No      ⓘ Bring a paper photo from a photo shop with you when you visit a service point.
	<b>Retrieval code for your digital passport photo:</b>

### 4. Contact information

ⓘ Notify the Finnish Immigration Service immediately if your contact details change.

<b>4.1</b> In place of residence	<b>Street address</b>
	<b>Postal code</b> <b>City/town</b> <b>Country</b>
	<b>Telephone number</b> ⓘ Please include the country code.
	<b>Email address</b>
<b>4.2</b> In Finland (if different from above)	<b>Street address</b>
	<b>Postal code</b> <b>City/town</b>
	<b>Telephone number</b> ⓘ Please include the country code.
	<b>Email address</b>

## 5. Residence in Finland

**i** Fill in this section only if you are applying for a first residence permit.

<b>5.1</b> <b>Beginning and duration of residence in Finland</b>	<b>When do you intend to move to Finland?</b> (dd.mm.yyyy) _ _ . _ _ . _ _ _ _
	<b>If you already are in Finland and apply for a first residence permit, when did you arrive in Finland?</b>  (dd.mm.yyyy) _ _ . _ _ . _ _ _ _
	<b>i</b> Fill in and attach to your application the form MP_1 (response to possible denial of admittance or stay). For more information, see the section 'Attachments'.
	<b>How long do you intend to stay in Finland?</b>

## 6. Family members

<b>6.1</b> <b>Spouse</b>	<b>i</b> Fill in the details of your spouse regardless of whether or not he or she is applying for a residence permit.  <input type="checkbox"/> No spouse <b>i</b> If you do not have a spouse, please move to section 6.2.				
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px dashed black;"><b>Last name</b></td> <td style="width: 50%; border-bottom: 1px dashed black;"><b>First names</b></td> </tr> <tr> <td style="border-bottom: 1px dashed black;"><b>Former last names</b> (if any)</td> <td style="border-bottom: 1px dashed black;"><b>Former first names</b> (if any)</td> </tr> </table>	<b>Last name</b>	<b>First names</b>	<b>Former last names</b> (if any)	<b>Former first names</b> (if any)
	<b>Last name</b>	<b>First names</b>			
	<b>Former last names</b> (if any)	<b>Former first names</b> (if any)			
	<b>Gender</b> <input type="checkbox"/> Female <input type="checkbox"/> Male				
	<b>Date of birth</b> (dd.mm.yyyy) _ _ . _ _ . _ _ _ _				
	<b>Finnish personal identity code</b> (if applicable) _ _ _ _ _ _ _ _				
	<b>Country of birth</b>				
	<b>Place of birth</b>				
	<b>Current citizenship(s)</b>				
<input type="checkbox"/> My spouse and I are applying for a residence permit simultaneously. <b>i</b> The spouse must fill in a separate application form.					
<b>6.2</b> <b>Children</b>	<b>i</b> Fill in the details of all your children who are under 18 years of age. Fill in their details regardless of whether or not you are applying for a residence permit for them. <b>i</b> If you have more than three children, give the same details of your other children as a separate attachment.				
	<input type="checkbox"/> No children <b>i</b> If you selected this, please move to section 7.				

	<p><b>Last name</b> <b>First names</b></p> <p><b>Gender</b> <input type="checkbox"/> Female <input type="checkbox"/> Male</p> <p><b>Date of birth</b> (dd.mm.yyyy) _ _ . _ _ _ . _ _ _ _</p> <hr/> <p><input type="checkbox"/> The child is applying for a residence permit simultaneously with me.  <input type="checkbox"/> You must fill in a separate application form for your child.</p>
	<p><b>Last name</b> <b>First names</b></p> <p><b>Gender</b> <input type="checkbox"/> Female <input type="checkbox"/> Male</p> <p><b>Date of birth</b> (dd.mm.yyyy) _ _ . _ _ _ . _ _ _ _</p> <hr/> <p><input type="checkbox"/> The child is applying for a residence permit simultaneously with me.  <input type="checkbox"/> You must fill in a separate application form for your child.</p>
	<p><b>Last name</b> <b>First names</b></p> <p><b>Gender</b> <input type="checkbox"/> Female <input type="checkbox"/> Male</p> <p><b>Date of birth</b> (dd.mm.yyyy) _ _ . _ _ _ . _ _ _ _</p> <hr/> <p><input type="checkbox"/> The child is applying for a residence permit simultaneously with me.  <input type="checkbox"/> You must fill in a separate application form for your child.</p>

## 7. Employer's details

<p><b>7.1</b> Employer's details</p>	<p><b>Name of company</b></p> <hr/> <p><b>Business ID</b> ⓘ Instead of a Business ID, you can state the personal identity code of a private individual who is your employer.</p> <hr/> <p><b>Street address</b></p> <hr/> <p><b>Postal code</b> <b>City/town</b> <b>Country</b></p> <hr/> <p><b>Name of contact person</b> ⓘ The person who will give additional information on behalf of the employer if needed.</p> <hr/> <p><b>Telephone number of contact person</b></p> <hr/> <p><b>Email address of contact person</b></p>
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## 8. Terms of employment

**i** Fill in section 8 only if your employer has no employer certification. To check if your employer is certified, see [migri.fi/certified-employers](http://migri.fi/certified-employers).

	<p><b>Occupation</b></p>
	<p><b>Main duties</b></p>
	<p><b>Working time</b> <b>i</b> Choose one.</p> <p><input type="checkbox"/> Per week _____ hours</p> <p><input type="checkbox"/> Over three weeks _____ hours</p> <p><input type="checkbox"/> Per month _____ hours</p> <p><input type="checkbox"/> Other, please specify: _____ hours</p>
	<p><b>Grounds for pay</b> <b>i</b> Choose one.</p> <p><input type="checkbox"/> Hourly pay EUR _____ per hour</p> <p><input type="checkbox"/> Monthly pay EUR _____ per month</p> <p><input type="checkbox"/> Seasonal or piece-rate pay or payment by project EUR _____ per season, task, piece or project</p> <p><b>i</b> Choose this option if you will be paid a lump sum for the work done during a certain period of time, such as during your entire employment relationship, or if you are paid per task, piece, season or project. Write here the time period for which the wages will be paid.</p> <p>Pay period: ____ . ____ . ____ - ____ . ____ . ____ (dd.mm.yyyy–dd.mm.yyyy)</p>

	<p><b>Taxable fringe benefits provided by the employer</b> ⓘ Such as accommodation benefit, meal allowance, full room and board, commuter tickets, company car, telephone benefit or similar. Write each benefit below. You can check this information with your employer. To check the maximum taxable values of fringe benefits, see <a href="http://www.vero.fi">www.vero.fi</a>.</p> <p><b>Benefit 1:</b> _____</p> <p><input type="checkbox"/> As part of the salary, taxable value      EUR _____ per month</p> <p><input type="checkbox"/> In addition to the salary, taxable value      EUR _____ per month</p> <p>Description of the benefit: _____</p> <p><b>Benefit 2:</b> _____</p> <p><input type="checkbox"/> As part of the salary, taxable value      EUR _____ per month</p> <p><input type="checkbox"/> In addition to the salary, taxable value      EUR _____ per month</p> <p>Description of the benefit: _____</p> <p><b>Benefit 3:</b> _____</p> <p><input type="checkbox"/> As part of the salary, taxable value      EUR _____ per month</p> <p><input type="checkbox"/> In addition to the salary, taxable value      EUR _____ per month</p> <p>Description of the benefit: _____</p>
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## 9. Criminal history and entry ban

ⓘ The Finnish Immigration Service will obtain the information of crimes and suspected crimes committed in Finland from official registers.

<p><b>9.1</b> Criminal offences</p>	<p><b>Have you been convicted of a crime in countries other than Finland?</b></p> <p><input type="checkbox"/> No      <input type="checkbox"/> Yes</p> <p>ⓘ If you answered yes, fill in the sections below:</p> <p><b>Crime:</b> _____</p> <p><b>Country where the crime took place:</b> _____</p> <p><b>Time when the crime took place:</b> (dd.mm.yyyy) __ . __ . ____</p> <p><b>Punishment sentenced for the crime:</b> _____</p>
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<b>9.2</b> <b>Suspicion of a crime</b>	<p><b>Are you suspected of committing a crime in countries other than Finland?</b></p> <p><input type="checkbox"/> No                      <input type="checkbox"/> Yes</p> <p>① If you answered yes, fill in the sections below:</p> <p><b>Crime that you are suspected of:</b></p> <hr/> <p><b>Country where the suspected crime took place:</b></p> <hr/> <p><b>Time when the suspected crime took place (dd.mm.yyyy) _ _ . _ _ . _ _ _ _</b></p>
<b>9.3</b> <b>Entry ban</b>	<p><b>I have or have had an entry ban.</b></p> <p><input type="checkbox"/> No                      <input type="checkbox"/> Yes</p> <p>① If you answered yes, fill in the sections below:</p> <p><b>Country imposing the entry ban:</b></p> <hr/> <p><b>During which time was/is the entry ban valid?</b></p>

## 10. Additional information for the application

① You can give any additional information here.

<b>10.1</b> <b>Additional information</b>	
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## 11. Attachments

**i** Attach the documents listed below to your application. Our languages of contact are Finnish, Swedish and English. If your documents are in some other language, have them translated by an official or authorised translator and attach the translation to the document. For more information, see [migri.fi/interpretation-translation-and-legalisation](https://migri.fi/interpretation-translation-and-legalisation). The authority processing your application may ask you for even other documents than the ones mentioned here. When you submit your application, bring with you originals and copies of the documents that you attach to your application.

<p><b>11.1 Attachments</b></p>	<p><b>i</b> When you go and submit your application, remember to bring with you your valid passport.</p> <p><input type="checkbox"/> Colour copies of the passport page containing your personal data and of all passport pages containing markings.</p> <p><input type="checkbox"/> A passport photo, or a photograph retrieval code, complying with the photo guidelines issued by the police <b>i</b> For instructions, see <a href="https://polisi.fi/en">polisi.fi/en</a>.</p> <p><input type="checkbox"/> A document showing that you are legally staying in the country where you submit your application. <b>i</b> For more information, see <a href="https://migri.fi/handling-your-matters-at-a-finnish-mission">migri.fi/handling-your-matters-at-a-finnish-mission</a>.</p> <p><input type="checkbox"/> The form <a href="#">MP.1</a> <b>i</b> Attach this form only if you already are in Finland and apply for a first residence permit.</p> <p><input type="checkbox"/> The form 'Terms of employment' <b>i</b> Your employer must fill in the form 'Terms of employment' to list the terms and conditions of your employment relationship and to confirm that labour market testing has been done.</p> <p><b>i</b> If you have any other attachments, tick the box and name the document:</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
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## 12. Processing of personal data

<p><b>Population Information System and personal identity code</b></p>	<p>By law, your personal information will usually be recorded in the Population Information System of Finland if the Finnish Immigration Service grants you a residence permit. You will also be issued a personal identity code.</p> <p>The <b>Population Information System</b> is Finland's population register. It is electronic and its contents are available to all Finnish authorities. Some of the data may also be disclosed to private persons or entities. The register is controlled by the Digital and Population Data Services Agency and the State Department of Åland. The personal data in the register is stored permanently.</p> <p>A <b>personal identity code</b> is a means of identification used in Finland. No two persons can have the same personal identity code. The code consists of 11 characters and is based on your date of birth and your gender (example: 131052-308T). Being issued a personal identity code gives you no rights or obligations in Finland. You will usually need the code when you contact public authorities, because it gives them access to your information in the Population Information System. Even employers, banks or phone operators, for example, may need to know your personal identity code.</p> <p>At this stage, the following personal data will be recorded in the Population Information System: your name, date of birth, gender, citizenship, native language, address and occupation.</p>
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	Further information about the processing of personal data recorded in the Population Information System can be found in the privacy statement available at <a href="https://dvv.fi/en/plis-privacy-statement">dvv.fi/en/plis-privacy-statement</a> . You may also request a paper copy from the Finnish Immigration Service or from the Finnish mission to which you return this application.
<b>The UMA system</b>	<p>The information you have provided on this form will be recorded in the electronic case management system (UMA) of the Finnish Immigration Service.</p> <p>The UMA system is used for processing, decision-making in and monitoring of matters governed by the Aliens Act and the Nationality Act. All documents related to the processing of your matter will be filed in the UMA system. For further information on the processing of your personal data and your rights related to the processing, see <a href="https://migri.fi/data-protection">migri.fi/data-protection</a>. You can request a paper copy of the statement when you submit your application.</p>

## 13. Date and signature

I am applying for a residence permit in Finland, and I hereby confirm with my signature that the details I have provided on this form and in the attachments are correct. I am aware that providing false personal information or false written documentation to the authorities is a punishable act under law in Finland. Providing false information may result in rejection of the application or withdrawal of an existing permit, removal from the country and an entry ban into the Schengen area.

**Date and place**

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**Signature**

\_\_\_\_\_

**Name in block letters**

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