

You can submit the announcement about end of employment online at enterfinland.fi.

Announcement about end of employment

 Use this form to notify the Finnish Immigration Service of the end of a foreign employee's employment relationship in situations where the employee is not a citizen of an EU/EEA country or Switzerland and not a family member of an EU/EEA or Swiss citizen.

1. For instructions see migri.fi/en/role-and-obligations-of-employers.
2. Fill in the form carefully. Remember to sign the form.
3. The attachments needed for the announcement are listed under 'Attachments'.
4. Send the form and the attachment to the Finnish Immigration Service.

Postal address: PO Box 10, FI-00086 Maahanmuuttovirasto, FINLAND
 Fax: 0295 411 720
 Email: migri@migri.fi

 The email connection is not encrypted. If you send the form by email, you do so at your own risk. For more information about encrypting emails, see migri.fi/en/contact-information.

1. Employee's details

1.1 Employee's details	Last name
	First names
	Date of birth (dd.mm.yyyy) __ . __ . ____  dd=day, mm=month, yyyy=year
	Citizenship

2. Employer's details

2.1 Employer's details	Name of employer
	Business ID  If the employer does not have a Finnish business ID, enter a national company registration number. If the employer is a private individual, enter the employer's personal identity code.
	Street address
	Postal code City

	Name of contact person ⓘ The person who represents the employer and will give additional information on behalf of the employer if needed. A power of attorney must be attached if the person is not employed by the employer.
	Position of contact person
	Email address of contact person
	Telephone number of contact person ⓘ Please include the country code.

3. End of employment

ⓘ If your employee has signed a non-compete agreement with you, state the expiry date of the non-compete agreement as the day when the employment ended.

3.1 End of employment	End date of employment relationship (dd.mm.yyyy) _ _ . _ _ . _ _ _ _
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4. Attachments

4.1 Attachments	<input type="checkbox"/> A copy of the employee's passport or residence permit card <input type="checkbox"/> Power of attorney ⓘ Attach a power of attorney if you have been authorised to represent the employer. A power of attorney is not needed if this form is filled in by a person who is employed by the employer and who handles recruitment and salary matters.
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5. Processing of personal data

UMA system	<p>The information you have provided on this form will be recorded in the electronic case management system (UMA) of the Finnish Immigration Service.</p> <p>The UMA system is used for processing, decision-making in and monitoring of matters governed by the Aliens Act and the Citizenship Act. All documents related to the processing of your matter will be archived in the UMA system. More detailed information about the processing of your personal data and about your rights concerning the processing can be found in the privacy statement of the UMA system. You can read the statement at migri.fi/en/data-protection or get a paper copy of the statement when you submit your application.</p>
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6. Date and signature

I hereby certify with my signature that I am competent to fill in and sign this form and that the information I have provided is correct.

ⓘ If an employer or a representative of the employer gives false or misleading information to the authorities, the Finnish Immigration Service may decide to refrain from issuing residence permits regarding employment for this employer, and the employer may be committing a violation of the Aliens Act. (Aliens Act, sections 186 and 187).

Date and place	Signature
_____	_____
	Name in block letters ⓘ Please write your name in capitals.

	Position or role
