

You can also apply for this residence permit online at enterfinland.fi

Residence permit application for internship

① Use this form if you are coming to Finland for an internship and you meet one of the following conditions:

- You will submit your application within a maximum of two years of completing a higher education degree.
- You are currently participating in a course of study that leads to a higher education degree and the internship is in a field matching your studies.
- You are between 18 and 30 years of age, and you are studying the Finnish or Swedish language at a higher education institution outside Finland.
- You are between 18 and 30 years of age, you are studying at a higher education institution outside Finland, and the internship is in a field matching your studies or your degree.
- You are a citizen of Australia, New Zealand, Japan or Canada and you are coming to Finland for a so called Working Holiday

① You should also use this form if you are coming to Finland for voluntary work as part of a voluntary service scheme organised by the EU or a non-governmental organisation.

1. Please read the instructions on how to submit the application, on processing fees and the required attachments at migi.fi/internship, migi.fi/volunteering or migi.fi/en/working-holiday/en.

2. Each applicant must fill in a separate form. Fill in the form carefully. Remember to sign the form. Incomplete information will delay the processing of your application and may lead to your application being rejected.

The attachments required for the application are listed on this form under 'Attachments'.

3. Submit your application at a Finnish mission (finlandabroad.fi) if you are abroad, or at a service point of the Finnish Immigration Service if you are in Finland.
4. The application is subject to a fee. Pay the processing fee when you submit the application. We will not start processing the application until you have paid the fee.

I am applying for

a first residence permit

an extended permit

1. Personal information

1.1
Personal
details

Last name

	First names
	Former last names (if any) Former first names (if any)
	Gender <input type="checkbox"/> Female <input type="checkbox"/> Male
	Date of birth (dd.mm.yyyy) _ _ . _ _ . _ _ _ _ ❗ dd=day mm=month yyyy=year
	Finnish personal identity code (if applicable) _ _ _ _ _ _ _ _ _ _
	Country of birth
	Place of birth
1.2 Citizenship	Current citizenship(s)
	Former citizenship(s)
1.3 Marital status	<input type="checkbox"/> Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Cohabiting <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Registered partnership
1.4 Other information	Occupation
	Native language
	Language of contact <input type="checkbox"/> Finnish <input type="checkbox"/> Swedish <input type="checkbox"/> English

2. Passport details

❗ Check the information from your valid passport.

2.1 Passport type	Passport number _____ Passport type <input type="checkbox"/> Ordinary passport <input type="checkbox"/> Official or diplomatic passport <input type="checkbox"/> Refugee travel document <input type="checkbox"/> Alien's passport <input type="checkbox"/> Other, please specify: <input type="checkbox"/> I do not have a passport. Why not?
2.2 Passport details	Country of issue

	Issuing authority
	Date of issue (dd.mm.yyyy) _
	Date of expiry (dd.mm.yyyy) _

3. Passport photo

3.1 Digital passport photo	Do you have a digital passport photo?
	<input type="checkbox"/> Yes i Write the retrieval code for your digital passport photo below. <input type="checkbox"/> No i Bring a paper photo from a photo shop with you when you visit a mission/service point
	Retrieval code for your digital passport photo

4. Contact information

i Notify the Finnish Immigration Service immediately if your contact details change.

4.1 Contact details in home country or country of residence	Street address
	Postal code City/town Country
	Telephone number i Please include the country code.
	Email address
4.2 Contact details in Finland	i Fill in the details if you already have an address in Finland that is not the same as the one in section 4.1.
	Street address
	Postal code City/town
	Telephone number i Please include the country code.
4.3 Service point abroad	i Please state the Finnish mission (embassy or consulate) abroad with which you are in contact regarding matters related to this application.

	<p>Last name _____ First names _____</p> <p>Gender <input type="checkbox"/> Female <input type="checkbox"/> Male</p> <p>Date of birth (dd.mm.yyyy) _ _ . _ _ . _ _ _ _</p> <hr/> <p><input type="checkbox"/> The child is applying for a residence permit at the same time as I am.</p> <p>i You must fill in a separate application form for the child.</p>
	<p>Last name _____ First names _____</p> <p>Gender <input type="checkbox"/> Female <input type="checkbox"/> Male</p> <p>Date of birth (dd.mm.yyyy) _ _ . _ _ . _ _ _ _</p> <hr/> <p><input type="checkbox"/> The child is applying for a residence permit at the same time as I am.</p> <p>i You must fill in a separate application form for the child.</p>
	<p>Last name _____ First names _____</p> <p>Gender <input type="checkbox"/> Female <input type="checkbox"/> Male</p> <p>Date of birth (dd.mm.yyyy) _ _ . _ _ . _ _ _ _</p> <hr/> <p><input type="checkbox"/> The child is applying for a residence permit at the same time as I am.</p> <p>i You must fill in a separate application form for the child.</p>

7. Grounds for and content of internship or voluntary work

<p>7.1 Grounds for the application</p>	<p>Grounds for the work or internship in Finland i Choose one of the options below:</p> <p><input type="checkbox"/> Internship</p> <p>Will you be paid a salary for the internship? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Reason for the internship:</p> <p><input type="checkbox"/> The internship is part of my degree or in a field matching my degree, or I have studied the Finnish or Swedish language.</p> <p><input type="checkbox"/> I have completed a higher education degree for a maximum of two years ago, or I am currently pursuing a higher education degree.</p> <p><input type="checkbox"/> Exchange programme of a non-governmental organisation.</p> <p>i Which organisation and which programme?</p> <p>_____</p> <p><input type="checkbox"/> Voluntary work as part of a voluntary service scheme organised by the EU or a non-governmental organisation.</p> <p>i Write here the name of the voluntary service scheme:</p> <p>_____</p> <p><input type="checkbox"/> I am a citizen of Australia, New Zealand, Japan or Canada and I am coming to Finland for a Working Holiday.</p>
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7.2 Duration of residence permit	<p>Preferred start date of residence permit (dd.mm.yyyy) __. __. ____</p> <p>Preferred end date of residence permit (dd.mm.yyyy) __. __. ____</p>
7.3 Contents of internship/voluntary work	<p>Describe in more detail the contents of the internship or voluntary service scheme:</p> <hr/> <p>Duration of internship/voluntary work:</p>
7.4 Sufficient financial resources	<p>How will you secure your means of support during your stay in Finland?</p>

8. Studies

8.1 Current studies	<p>Are you currently studying?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>① If you answered 'yes', fill in the information on your studies below. Attach to your application a certificate from your educational institution regarding your studies.</p> <hr/> <p>Educational institution</p> <hr/> <p>Degree to be completed</p> <hr/> <p>Field of study</p> <hr/> <p>Expected date of completion</p>
8.2 Previous studies	<p>Have you completed a degree?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>① If you answered 'yes', fill in the information on your degree below. Attach to your application a degree certificate issued by your educational institution.</p> <hr/> <p>Educational institution</p> <hr/> <p>Degree</p> <hr/> <p>Date of completion</p>

9. Internship employer

i Fill in this section only if you are applying for a residence permit for internship.

9.1 Contact details of employer	Name of company
	Business ID i Instead of a Business ID, you can state the personal identity code of a private individual who is your employer.
	Street address
	Postal code City/town Country
	Office where you will work and its address
9.2 Employer's contact person	Name of contact person i The person who will give additional information on behalf of the employer if needed.
	Telephone number of contact person
	Email address of contact person
	Position of contact person in the company

10. Organisation responsible for the voluntary work

i Fill in this section only if you are applying for a residence permit on the grounds of voluntary work.

10.1 Contact details of organisation	Name of organisation
	Street address
	Postal code City/town Country
10.2 Organisation's contact person	Name of contact person i The person who will give additional information on behalf of the organisation if needed.
	Telephone number of contact person
	Email address of contact person

	Position of contact person in the organisation
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11. Terms of paid internship

i Fill in this section only if you are applying for a residence permit on the grounds of internship and will receive a salary for the internship.

11.1 Principal terms of internship	<p>Job title or position in the company</p> <hr/> <p>Main duties</p> <hr/> <p>Duration of internship</p> <p>Start date of work: ____ . ____ . ____</p> <p>End date of work: ____ . ____ . ____</p> <hr/> <p>Working hours i Choose one.</p> <p><input type="checkbox"/> Per day _____ hours</p> <p><input type="checkbox"/> Per week _____ hours</p> <p><input type="checkbox"/> Over three weeks _____ hours</p> <p><input type="checkbox"/> Per month _____ hours</p> <p><input type="checkbox"/> Other, please specify: _____ hours</p> <hr/> <p>Grounds for pay i Choose one.</p> <p><input type="checkbox"/> Hourly pay EUR _____ per hour</p> <p><input type="checkbox"/> Monthly pay EUR _____ per month</p> <p><input type="checkbox"/> Other, please specify: _____ EUR _____</p> <hr/> <p>Fringe benefits provided by the employer i Accommodation benefit, meal allowance, telephone benefit or similar. You can check this with your employer.</p> <p><input type="checkbox"/> As part of the salary, taxable value EUR _____ per month</p> <p><input type="checkbox"/> In addition to the salary, taxable value EUR _____ per month</p> <p>Description of the benefits:</p> <hr/> <p>Other sources of income</p> <hr/> <p>The collective agreement applied to your internship</p>
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	<p>How does this internship match your studies or your degree?</p>
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12. Criminal history and entry ban

i The Finnish Immigration Service will obtain the information of crimes and suspected crimes committed in Finland from official registers.

<p>12.1 Criminal offences</p>	<p>Have you been convicted of a crime in countries other than Finland?</p> <p><input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>i If you answered 'yes', fill in the sections below:</p> <p>Crime:</p> <hr/> <p>Country where the crime took place:</p> <hr/> <p>Time when the crime took place: (dd.mm.yyyy) __ . __ . ____</p> <hr/> <p>Punishment sentenced for the offence:</p> <hr/>
<p>12.2 Suspicion of a crime</p>	<p>Are you suspected of committing a crime in countries other than Finland?</p> <p><input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>i If you answered 'yes', fill in the sections below:</p> <p>Crime that you are suspected of:</p> <hr/> <p>Country where the suspected crime took place:</p> <hr/> <p>Time when the suspected crime took place (dd.mm.yyyy) __ . __ . ____</p> <hr/>
<p>12.3 Entry ban</p>	<p>Do you have, or have you had, an entry ban?</p> <p><input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>i If you answered 'yes', fill in the sections below:</p> <p>Country imposing the entry ban:</p> <hr/> <p>When is/was the entry ban valid?</p> <hr/>

13. Additional information for the application

i You can give any additional information here. You can, for instance, let us know if there are other matters that you want to state as grounds for your application besides the ones you stated above. If you wish, you can also state some other matter or additional information concerning your application or your coming to Finland. If necessary, you can provide the information as a separate attachment.

13.1 Additional information	
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14. Attachments

i Attach the documents listed below to your application.

i Our languages of contact are Finnish, Swedish and English. If your documents are in some other language, have them translated by an official or authorised translator and attach the translation to the document. For more information, see migri.fi/interpretation-translation-and-legalisation. The authority processing your application may ask you for even other documents than the ones mentioned here. When you submit your application, bring with you originals and copies of the documents that you attach to your application. A document that has been issued by an authority of an EU Member State concerning birth, marriage, registered partnership or death does not need to be translated, if you attach to the document a multilingual standard form issued by the authority (EU Regulation No 2016/1191).

14.1 Personal information	<p>i When you submit your application, bring with you a valid passport or identity card.</p> <p><input type="checkbox"/> Colour copies of the passport page containing your personal data and of all passport pages containing markings.</p> <p><input type="checkbox"/> Passport photo complying with the photo guidelines issued by the police or a photograph retrieval code. i Give the photograph retrieval code in section 3.1.</p> <p><input type="checkbox"/> Document showing that you are legally staying in the country where you submit the application. i For more information, see: migri.fi/handling-your-matters-at-a-finnish-mission.</p> <p><input type="checkbox"/> The form MP_1. i Attach this form only if you already are in Finland and apply for a first residence permit.</p>
14.2 Attachments: internship	<p><input type="checkbox"/> Internship contract signed with the employer i To check which information must be shown in the contract, see migri.fi/internship.</p> <p><input type="checkbox"/> Documentation from the employer confirming the following:</p> <ul style="list-style-type: none"> • The internship does not replace a job. • The employer has not, during the preceding four months, terminated the employment relationship of an employee with the same or similar work due to financial or production-related reasons or reasons arising from the reorganisation of the employer's operations (chapter 6, section 6 of the Employment Contracts Act). <p><input type="checkbox"/> Depending on the nature of your internship, you must also attach:</p> <ul style="list-style-type: none"> • a certificate from your educational institution stating that the internship matches your studies or degree • a certificate from your educational institution regarding your incomplete studies, or • a degree certificate, or • a certificate from the organisation arranging the internship (if the internship is related to an exchange programme of a non-governmental organisation).

14.3 Attachments: voluntary work	<input type="checkbox"/> An agreement signed by you and the organisation responsible for the voluntary work <input type="checkbox"/> To check which information must be shown in the agreement, see migri.fi/volunteering .
14.4 Attachments: Working Holiday	<input type="checkbox"/> A return ticket or sufficient means to acquire a return ticket <input type="checkbox"/> Documentation showing that you have sufficient funds to stay in Finland <input type="checkbox"/> Health insurance for your entire stay (if you are a citizen of New Zealand, Japan or Canada)
14.5 Other attachments	<input type="checkbox"/> Other documents (tick the box and, if applicable, name the document): <input type="checkbox"/> Certificate of fringe benefits from the employer/commissioner <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> The authority processing your application may ask you for even other documents than the ones mentioned here.

15. Processing of personal data

Population Information System and personal identity code	<p>If the Finnish Immigration Service grants you a residence permit, your personal information is by law usually recorded in the Population Information System of Finland. You will also be issued a personal identity code.</p> <p>Population Information System is Finland's population register. It is electronic and its contents are available to all Finnish authorities. Some of the data can also be disclosed to private persons or entities. The register is controlled by the Digital and Population Data Services Agency. The personal information in the register is stored permanently.</p> <p>In Finland, a personal identity code is a means of identification that is more specific than a name. No two persons can have the same personal identity code. The code consists of 11 characters and is based on your date of birth and your gender (example: 131052-308T). Being issued a personal identity code gives you no rights or obligations in Finland. You will usually need it when you contact public authorities, because it gives them access to your information in the Population Information System. Also, for instance employers, banks or phone operators may need to know your personal identity code.</p> <p>At this stage, the following personal data will be recorded in the Population Information System: your name, date of birth, gender, citizenship, native language, address and occupation.</p> <p>More information about the processing of personal data recorded in the Population Information System can be found in the privacy statement available at dvv.fi/en/data-protection. You may also request it from the Finnish Immigration Service or from the Finnish mission (embassy or consulate) to which you return this application.</p>
The UMA system	<p>The information you have provided on this form will be recorded in the electronic case management system (UMA) of the Finnish Immigration Service.</p> <p>The UMA system is used for processing, decision-making in and monitoring of matters governed by the Aliens Act and the Nationality Act. All documents related to the processing of your matter will be filed in the UMA system. More detailed information on the processing of your personal data and your rights related to the processing will be given in the privacy statement of the UMA system. You can read the statement at migri.fi/registers or get a paper copy of the statement when you submit your application.</p>

16. Date and signature

I am applying for a residence permit in Finland, and I hereby confirm with my signature that the details I have provided on this form and in the attachments are correct. I am aware that providing false personal information or false written documentation to the authorities is a punishable act under law in Finland. Providing false information may result in rejection of the application or withdrawal of an existing permit, removal from the country and an entry ban into the Schengen area.

Date and place

---.---.--- _____

Signature

Name in block letters
